



# College of Human Ecology

## D+EA Student Policies

The following policies apply specifically to undergraduate students enrolled in the Design + Environmental Analysis (D+EA) undergraduate degree. D+EA undergraduate students must also adhere to all [College of Human Ecology \(CHE\) policies and requirements](#).

### Off-Campus Experience (Effective Spring 2019):

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D+EA's flexible curriculum allows most students the opportunity to participate in an experiential program [off-campus](#) while still earning academic credit. To adequately plan for one semester away, students should visit the college's [Career Exploration Center](#) and meet with their D+EA academic advisor at the start of their sophomore year. Off-campus experiences should be completed during the student's junior year at Cornell.

Courses taken off-campus serve predominately as electives in a student's academic program. A few courses may be applied to university or college requirements, such as humanities and language. Credits completed through Study Abroad will serve as electives only and may not be accepted as substitutions toward [D+EA requirements](#). Academic credits taken through the following programs: **Exchange Programs**, **Capital Semester**, **Urban Semester**, and **Cornell in Washington**, may be petitioned as substitutions for D+EA thematic requirements if they are deemed to be similar in content and contact hours to D+EA courses. Off-campus course substitutions are limited to seven credit hours toward D+EA thematic requirements, including up to one thematic studio. It is the students' responsibility to provide adequate evidence comparing the off-campus course with its counterpart in D+EA. Evidence may include syllabi from both courses, examples of student work produced in the off-campus course, etc. A short catalog course description alone is not sufficient evidence to evaluate substitution petitions. Students are encouraged to discuss course substitution plan with the Director of Undergraduate Studies during the application for off-campus experience.

Students desiring participation in an off-campus experience for two academic semesters are strongly discouraged by the D+EA faculty. Students wanting a prolonged off-campus experience or two different experiences are encouraged to utilize their summer months.

## **Ownership and Exhibition of Student Work:**

All drawings and models done in the studios and other courses as a part of the D+EA instructional program are the property of the department until they have been graded and released by the instructor. Certain student work may be selected by the department for retention for accreditation and archival purposes. Exhibitions of student work are held each semester in the two galleries and smaller display cases throughout the College of Human Ecology (CHE) building complex.

## **Internships:**

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The College of Human Ecology does not directly award academic credit for internships. However, students may receive credit for academic work completed as a result of an internship. Students should create a work plan and obtain approval from a D+EA faculty sponsor prior to the beginning of the internship. The work plan must include learning goals, content of internship, an outline of the follow-up academic work and number of credits to be completed through special study based on the internship work. Students enroll in *DEA 4020: Supervised Fieldwork* with the same faculty sponsor in the semester following the internship and receive credit upon successfully completing the outlined work.

Special Studies that are taken during the winter and summer sessions will be charged a per credit fee through the Office of Continuing Education.

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